

**Application for a premises licence to be granted  
under the Licensing Act 2003**

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**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

**I/We FUTURE SOUND EVENTS LIMITED**

**apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003**

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**Part 1 – Premises Details**

|   |                            |
|---|----------------------------|
| <b>Postal address of premises or, if none, ordnance survey map reference or description</b><br><br>Ludlow Castle<br>Castle Square |                            |
| <b>Post town</b><br>Ludlow  | <b>Postcode</b><br>SY8 1AY |

|   |        |
|---|--------|
| Non-domestic rateable value of premises | £10750 |
|---|--------|

**Part 2 – Applicant details**

Please state whether you are applying for a premises licence as  
(Please tick ✓ as appropriate)

- a) an individual or individuals\*  please complete section (A)
- b) a person other than an individual\*
  - i. as a limited company  please complete section (B)
  - ii. as a partnership  please complete section (B)
  - iii. as an unincorporated association or  please complete section (B)
  - iv. other (for example a statutory corporation)  please complete section (B)
- c) a recognised club  please complete section (B)
- d) a charity  please complete section (B)
- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the  please complete section (B)

Care Standards Act 2000 (c14) in respect of an independent hospital in Wales

- ga) a person who is registered under Chapter 2 of  please complete section (B)  
Part 1 of the Health and Social Care Act 2008  
(within the meaning of that Part) in an  
Independent hospital in England
- h) the chief officer of police of a police force  please complete section (B)  
in England and Wales

\*If you are applying as a person described in (a) or (b) please confirm: Please tick ✓ yes

- I am carrying on or proposing to carry on a business ✓  
which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
  - statutory function or
  - a function discharged by virtue of Her Majesty’s prerogative

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

|  |
|--|
| Name<br>FUTURESOUND EVENTS LIMITED   |
| Address<br>2nd Floor Munro House<br>Duke Street<br>Leeds<br>LS9 8AG  |
| Registered number (if applicable)<br>05348129  |
| Description of applicant (for example partnership, company, unincorporated association etc)<br>Limited Company |

**Part 3 – Operating Schedule**

When do you want the premises licence to start?

| Day | Month | Year |
|-----|-------|------|
| 01  | 02    | 2024 |

If you wish the licence to be valid only for a limited period, when do you want it to end?

| Day | Month | Year |
|-----|-------|------|
|-----|-------|------|

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend. 7000

|   |
|---|
| <p>Please give a general description of the premises (please read guidance note 1)</p> <p>The premises is an historic castle with stone walls to demarcate the licensed area.</p> <p>The Premises Licence will be limited to the period of 01 May to 30 September (inclusive) annually and will only be used for a maximum of 15 individual event days per annum.</p> <p>The reasoning for our application for a new licence to run alongside Ludlow Castle is to allow us to hold slightly larger events than the Castles licence currently allows.</p> <p>We have requested the licence to be applicable every day of the week, to allow flexibility for the availability of bands and artists during the specified dates above.</p> <p>Please Note: Consultation to begin Friday 24<sup>th</sup> November 2023</p> |
|---|

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act 2003)

Please tick ✓ any that apply

**Provision of regulated entertainment**

- a) plays (if ticking yes, fill in box A)
  - b) films (if ticking yes, fill in box B)
  - c) indoor sporting events (if ticking yes, fill in box C)
  - d) boxing or wrestling entertainment (if ticking yes, fill in box D)
  - e) live music (if ticking yes, fill in box E) ✓
  - f) recorded music (if ticking yes, fill in box F) ✓
  - g) performances of dance (if ticking yes, fill in box G) ✓
  - h) anything of a similar description to that falling between (e), (f) or (g) ✓
- (if ticking yes, fill in box H)

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J) ✓

**In all cases complete boxes K, L and M**

**E**

| <b>Live music</b><br>Standard days and timings<br>(please read guidance note 6) |       |        | <b>Will the performance of live music take place indoors or outdoors or both? Please tick (✓)</b><br>(please read guidance note 2)  | Indoors  |          |
|---|-------|--------|---|----------|----------|
| Day   | Start | Finish |   | Outdoors |          |
|   |       |        |   | Both     | <b>X</b> |
| Mon   | 11:00 | 23:00  | <b><u>Please give further details here</u></b> (please read guidance note 3)<br><br>Performance stages and associated PA systems will be used to facilitate performances by musicians and other entertainment groups including spoken word, acoustic, semi acoustic, live vocals to backing track and full live band amplified performances.<br><br>Performances will occur both on outdoor mobile & demountable stages and on stages constructed within other temporary structures such as clearspan marquees, traditional marquees, big top marquees or other similar structures. |          |          |
| Tue   | 11:00 | 23:00  |   |          |          |
| Wed   | 11:00 | 23:00  | <b><u>State any seasonal variations for the performance of live music</u></b><br>(please read guidance note 4)  |          |          |
| Thur  | 11:00 | 23:00  |   |          |          |
| Fri   | 11:00 | 23:00  | <b><u>Non standard timings. Where you intend to use the premises for the performance of live music at different times from those listed in the column on the left, please list</u></b> (please read guidance note 5)  |          |          |
| Sat   | 11:00 | 23:00  |   |          |          |
| Sun   | 12:00 | 23:00  |   |          |          |

**F**

| <b>Recorded music</b><br>Standard days and timings<br>(please read guidance note 6) |       |        | <b>Will the playing of recorded music take place indoors or outdoors or both? Please tick (✓)</b><br>(please read guidance note 2)  | Indoors  |          |
|---|-------|--------|---|----------|----------|
| Day   | Start | Finish |   | Outdoors |          |
| Mon   | 11:00 | 23:00  | <b>Please give further details here</b> (please read guidance note 3)<br><br>Recorded music will be played to fill-in gaps in performances, as part of live performances or as the main entertainment.                      | Both     | <b>X</b> |
| Tue   | 11:00 | 23:00  |   |          |          |
| Wed   | 11:00 | 23:00  | <b>State any seasonal variations for playing recorded music</b><br>(please read guidance note 4)  |          |          |
| Thur  | 11:00 | 23:00  |   |          |          |
| Fri   | 11:00 | 23:00  | <b>Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times from those listed in the column on the left, please list</b> (please read guidance note 5) |          |          |
| Sat   | 11:00 | 23:00  |   |          |          |
| Sun   | 12:00 | 23:00  |   |          |          |

**G**

| <b>Performance of dance</b><br>Standard days and timings<br>(please read guidance note 6) |       |        | <b>Will the performance of dance take place indoors or outdoors or both? Please tick (✓)</b><br>(please read guidance note 2)  | Indoors  |          |
|---|-------|--------|--|----------|----------|
| Day   | Start | Finish |  | Outdoors |          |
| Mon   | 11:00 | 23:00  | <b>Please give further details here</b> (please read guidance note 3)<br><br>Usually but not always ancillary to the performance of live or recorded music.  | Both     | <b>X</b> |
| Tue   | 11:00 | 23:00  |  |          |          |
| Wed   | 11:00 | 23:00  | <b>State any seasonal variations for the performance of dance</b><br>(please read guidance note 4)   |          |          |
| Thur  | 11:00 | 23:00  |  |          |          |
| Fri   | 11:00 | 23:00  | <b>Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times from those listed in the column on the left, please list</b> (please read guidance note 5) |          |          |
| Sat   | 11:00 | 23:00  |  |          |          |
| Sun   | 12:00 | 23:00  |  |          |          |

# H

|   |       |        |  |          |          |
|---|-------|--------|--|----------|----------|
| <b>Anything of a similar description to that falling within (e), (f) or(g)</b><br>Standard days and timings (please read guidance note 6) |       |        | <b><u>Please give a description of the type of entertainment you will be providing</u></b><br>Street theatre, circus skills, spoken word, speeches, interactive demonstrations and other similar performances.   |          |          |
| Day   | Start | Finish | <b><u>Will this entertainment take place indoors or outdoors or both? Please tick (✓)</u></b> (please read guidance note 2)  | Indoors  |          |
| Mon   | 11:00 | 23:00  |  | Outdoors |          |
|   |       |        |  | Both     | <b>X</b> |
| Tue   | 11:00 | 23:00  | <b><u>Please give further details here</u></b> (please read guidance note 3)<br>There may also be performances including street theatre, circus skills, spoken word, speeches, interactive demonstrations and other similar performances.                              |          |          |
| Wed   | 11:00 | 23:00  |  |          |          |
| Thur  | 11:00 | 23:00  | <b><u>State any seasonal variations entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 4)  |          |          |
| Fri   | 11:00 | 23:00  |  |          |          |
| Sat   | 11:00 | 23:00  | <b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5) |          |          |
| Sun   | 12:00 | 23:00  |  |          |          |



**J**

| <b>Supply of alcohol</b><br>Standard days and timings<br>(please read guidance note 6) |       |        | <b>Will the supply of alcohol be for consumption – please tick (✓)</b><br>(please read guidance note 7) | On The premises   | <b>X</b> |
|--|-------|--------|---|---|----------|
| Day  | Start | Finish |   | Off the premises  |          |
|  |       |        |   | Both  |          |
| Mon  | 11:00 | 23:00  | <b>State any seasonal variations for the supply of alcohol</b><br>(please read guidance note 4)         |   |          |
|  |       |        |   |   |          |
| Tue  | 11:00 | 23:00  |   |   |          |
|  |       |        |   |   |          |
| Wed  | 11:00 | 23:00  |   |   |          |
|  |       |        |   |   |          |
| Thur   | 11:00 | 23:00  |   | <b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times from those listed in the column on the left, please list</b> (please read guidance note 5) |          |
|  |       |        |   |   |          |
| Fri  | 11:00 | 23:00  |   |   |          |
|  |       |        |   |   |          |
| Sat  | 11:00 | 23:00  |   |   |          |
|  |       |        |   |   |          |
| Sun  | 12:00 | 23.00  |   |   |          |
|  |       |        |   |   |          |

**K**

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children** (please read guidance note 8)

N/A

**L**

**Hours premises are open to the public**  
Standard days and timings  
(please read guidance note 6)

| Day  | Start | Finish |
|------|-------|--------|
| Mon  | 09:00 | 23:00  |
|      |       |        |
| Tue  | 09:00 | 23:00  |
|      |       |        |
| Wed  | 09:00 | 23:00  |
|      |       |        |
| Thur | 09:00 | 23:00  |
|      |       |        |
| Fri  | 09:00 | 23:00  |
|      |       |        |
| Sat  | 09:00 | 23:00  |
|      |       |        |
| Sun  | 09:00 | 23:00  |
|      |       |        |

**State any seasonal variation** ( please read guidance note 4)

**Non standard timings. Where you intend the premises to be open to the public at different times to those listed in the column on the left, please list** (please read guidance note 5)

## M

Describe the steps you intend to take to promote the four licensing objectives:

### a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)

All alcohol sales will be made or authorised by a Personal Licence Holder who will remain present on the site at all times whilst alcohol is being sold.

Free drinking water will be easily available on the site and from clearly indicated locations.

No glassware or glass bottles will be permitted in the audience areas unless within VIP areas where it's use will be strictly managed and supervised.

Attendance within the Premises will be monitored and will not exceed 7000 persons.

### b) The prevention of crime and disorder

We will inform Shropshire Council of any event planned to take place under the licence no less than 4 calendar months prior to the event date.

We will respond to any requests for additional information relating to the notification within 14 days of such a request.

We will provide SIA Door Supervisors and Safety Stewards in line with the events' customer profile and sufficient to manage occupancy, with additional SIA response staff to attend and intervene in any incidents.

### c) Public safety

We will inform Shropshire Council of any event planned to take place under the licence no less than 4 calendar months prior to the event date.

No later than 2 calendar months in advance of the event taking place we will submit draft bespoke event-specific documentation to each Responsible Authority via the Safety Advisory Group for each event, including sections or information specific to:

- a. Event Management Plan & Event Safety Plan
- b. Counter Terrorism Plan
- c. Construction Phase Plan (if required by CDM 2015)
- d. Emergency Plans
- e. Event Risk Assessment
- f. Fire Risk Assessment
- g. Traffic Management Plan
- h. Crowd Management / Stewarding / Ejection Plan / Crime Prevention & Intervention Plan
- i. Medical Plan
- j. Noise Management Plan
- k. Adverse Weather Plan
- l. Details of Welfare provision (sanitation, water, etc.)
- m. Safeguarding Plan
- n. Scaled & gridded plan of the event area

Note: some of the above plans may be combined in the same document

Following the initial draft submission to the Licensing Authority & partners as advised, we will send out updated event documentation at regular intervals, and will ensure that the final versions of the plans are circulated following which only minor changes will be permitted which will also be communicated to the Responsible Authorities.

We will attend meetings when invited and as required prior to each proposed event, and will facilitate additional meetings – either as a group or individually with Responsible Authorities as required.

All caterers will be required to be registered with a Local Authority and have a minimum 4-star Food Hygiene Inspection score, and must submit in advance and have available for inspection on-site a suite of documents that may include the following:

- a. Risk Assessment & Method Statements
- b. Fire Risk Assessment
- c. HACCP or equivalent paperwork
- d. Evidence of training / Food Hygiene Certificate for staff
- e. Electrical Test certificates
- f. Gas Safety Test certificates

We will follow guidance and best practice regarding event-specific event management, safety, welfare etc. including following the industry approved guidance The Purple Guide.

We will deploy SIA Door Supervisors and Safety Stewards externally to the Premises to assist in information and wayfinding within Zone Ex.

#### **d) The prevention of public nuisance**

We will liaise and work closely with the landowner, Town Council, local resident groups, and other interested stakeholders and community groups – or other similar local groups, to ensure that the impact on the area and its key users is minimised.

We will appoint a suitably qualified and experienced noise consultant no later than 28 days prior to any live music event. The competent person shall liaise with all necessary persons responsible for controlling noise before and during each concert. (For the purpose of the above all necessary persons includes the licensee, promoter, sound system supplier, sound engineer and representatives from the licensing authority)

Noise from live music events shall not exceed levels as established by Best Practice, Industry norms and evidence arising from current research, and with notice given to relevant legislation and guidance.

Noise propagation tests shall be undertaken prior to the event in order to set appropriate noise control limits at the sound mixer position to comply with the agreed levels.

- the sound source used for the test shall be similar in character to the music likely to be produced for the event.
- the sound system shall be configured and operated in a similar manner as intended for the event.

The Licensee shall ensure that the noise consultant, promoter and sound engineers are informed of the sound control limits any instructions from the licensing authority regarding noise control shall be implemented.

The appointed competent person shall monitor noise levels at all times and advise the sound engineer(s) accordingly to ensure that noise limits are not exceeded.

We shall arrange suitable communication links between the Licensing authority, promoter, sound engineer and noise consultant to ensure that communications between all parties can be made during each concert.

The result of all noise monitoring during each concert will be made available to the licensing authority no later than 28 days after the event.

Rehearsals and sound checks will occur only between the hours of 09:00-20:00

#### **e) The protection of children from harm**

A 'Challenge 25' policy will be in operation at all events where alcohol is sold.

- Challenge 25 means, whenever a person who appears to be under the age of 25 is attempting to purchase alcohol no sale will take place until the customer is able to prove that they have attained the age of 18 years.
- the only documents that are to be accepted as proof of age are Photo card Driving Licence, Passport, or PASS approved card.

Safeguarding Plans - including lost & found children plans, will be included within the event documentation and a welfare point will be created and staffed with DBS approved personnel.

All children under the age of 14 years must be accompanied by a person over the age of 18 years and known to the minor; in the event of association not being demonstrated both minor and adult will be refused admission. A person over the age of 18 can accompany a maximum of 4 children